

# LAKELAND CATHOLIC BOARD OF EDUCATION

Regular Meeting April 19, 2023

(Holy Family Catholic School)

1:45 p.m.

Were Present: Trustees: A. Brockhoff, D. Bauer, D. Cloutier, V. Lefebvre,  
V. MacDonald, and M. Penner

Superintendent: Pamela Guilbault  
Deputy Superintendent: Chantel Axani  
Secretary-Treasurer: Tessa Hetu  
Communications Officer: Meagan MacEachern

Were absent:

(A)

1. Opening Prayer/  
Approval of Agenda

The meeting was called to order at 1:45 p.m.

**(23-036)**

*Carried Unanimously.*

Trustee Bauer led opening prayer.

Trustee Cloutier moved approval of the agenda as amended:

**(23-037)**

Tabled: 4. b) Teacher Retention Strategies (Goal 3)  
Moved in Camera: 4. c) Opioids Emergency Response Training  
Add: 4. l) Capital Plan date correction

*Carried Unanimously.*

(B)

2. Recommended  
Actions Routine  
Matters

a) Approval of  
Minutes of  
Special Meeting of  
March 13, 2023

Trustee MacDonald moved that Lakeland R.C.S.S.D. approve the minutes of  
Special Meeting held March 13, 2023 as provided.

**(23-038)**

*Carried Unanimously.*

b) Approval of  
Minutes of  
Regular Board  
Meeting of March  
15, 2023

Trustee Bauer moved that Lakeland R.C.S.S.D. approve the minutes of  
Regular Board Meeting held March 15, 2023 as provided.

**(23-039)**

*Carried Unanimously.*

c) Approval of  
Minutes of  
Special Meeting of  
March 27, 2023

Trustee MacDonald moved that Lakeland R.C.S.S.D. approve the minutes of  
Special Meeting held March 27, 2023 as corrected.

**(23-040)**

*Carried Unanimously.*

d) Approval of Minutes of Special Meeting of March 31, 2023  
**(23-041)**

Trustee Lefebvre moved that Lakeland R.C.S.S.D. approve the minutes of Special Meeting held March 31, 2023 as provided.

*Carried Unanimously.*

3. Business arising From minutes

4. New Business No other business arising from the minutes.

a) Presentation: Division Survey Results Report (Schollie and Co.)

Elan Buan with Schollie & Company presented the 2022-2023 Local Satisfaction Survey results.

b) Teacher Retention Strategies (Goal 3)

Tabled.

c) Opioids Emergency Response Training

Moved to in-camera.

d) Advocacy

Superintendent Guilbault presented the Division advocacy materials prepared for the upcoming Provincial General Election.

e) School Councils

Superintendent Guilbault discussed Trustee attendance at future School Council Meetings. A report at the following Board Meeting will be required to provide Council Meeting highlights.

f) Apptegy Website Development

Superintendent Guilbault and Communications Officer MacEachern presented a new website provider Apptegy and the benefits that the platform will provide, including more efficient communication.

**(23-042)**

Trustee Lefebvre moved that Lakeland R.C.S.S.D. approve up to \$30,000 for Website development to come from Administrative Capital reserves.

*Carried Unanimously*

g) ASCA Conference Update

Superintendent Guilbault discussed the upcoming ASCA Conference and which sessions are being offered virtually and in-person.

h) Subsidized Housing for Lac La Biche

Superintendent Guilbault discussed the need to offer subsidized housing in Lac La Biche for first- and second-year teachers to the community.

**(23-043)**

Trustee MacDonald moved that Lakeland R.C.S.S.D. move forward with offering subsidized housing for first- and second-year teachers in Lac La Biche.

*Carried Unanimously*

i) GrACE Reboot

Superintendent Guilbault informed Trustees that the GrACE Reboot scheduled for April 20, 2023 is being postponed. New date and time TBD.

j) Catholic Education Week

Superintendent Guilbault discussed the planning occurring for Catholic Education Week. More information will follow.

- k) Monthly Financial Update Secretary-Treasurer Hetu reviewed the March 2023 monthly financial report.
  - l) Capital Plan Date change Secretary-Treasurer Hetu discussed the need to amend the Three-Year Capital Plan date from 2023-2026 to 2024-2027.
- (23-044)** Trustee Bauer moved that Lakeland R.C.S.S.D. accept the Three-Year Capital Plan date change as presented.

*Carried Unanimously*

5. Committee Reports

- a) ACSTA Trustee MacDonald provided a verbal report.
- b) GrACE Leadership Meeting Trustee MacDonald provided a verbal report.
- c) ASBA Trustee Lefebvre provided a verbal report.
- d) School Council Nothing to report.

3:48 pm Deputy-Superintendent Axani exited the meeting.

- 6. Superintendent's Report Superintendent Guilbault presented the Superintendent's Report.

7. Information and proposals

- a) Trustee Corner Sign Up Form
- b) April 23, 2023, GrACE Reboot, St. Louis Parish, Hall, Bonnyville, In-Person & Virtual) – Postponed (TBD)
- c) April 23, 2023, ASCA Annual General Meeting, Virtual (Pam & Vicky) 8:00 am – 4:00 pm
- d) May 2 to 5, 2023, ACSTA Blueprints Conference, Kananaskis (Vince & Anna)
- e) May 10, 2023, Committee of the Whole Meeting, BBO, 1:00 pm
- f) May 16, 2023, TBAC Meeting, Virtual, (Diane, Vince, Donna only) 3:45 pm
- g) May 17, 2023, Committee of the Whole Meeting Time TBD, Followed by ASCA Webinar, 6:30 pm
- h) May 19, 2023, (Audit Committee Meeting (Tentative), Virtual (Diane, Vince, Anna only)
- i) May 26, 2023, Edwin Parr Banquet, Edmonton, 5:00 pm
- j) May 31, 2023, Regular Board Meeting, BBO, 1:00 pm

8. In Camera  
(23-045) Trustee MacDonald moved that Lakeland R.C.S.S.D. go in camera at 4:12 pm.

*Carried Unanimously.*

- (23-046) Trustee Lefebvre moved that Lakeland R.C.S.S.D. return to public meeting at 4:56 p.m.

*Carried Unanimously.*

9. Adjournment  
(23-047) Trustee Bauer moved that the meeting adjourn at 4:56 p.m.

*Carried Unanimously.*

---

**CHAIRPERSON**

---

**SECRETARY-TREASURER**