

# LAKELAND CATHOLIC BOARD OF EDUCATION

Regular Meeting March 15, 2023

(Light of Christ School)

1:00 p.m.

Were Present: Trustees: A. Brockhoff, D. Bauer, D. Cloutier, V. Lefebvre,  
V. MacDonald, and M. Penner

Superintendent: Pamela Guilbault  
Deputy Superintendent: Chantel Axani  
Secretary-Treasurer: Tessa Hetu  
Communications Officer: Meagan MacEachern

(A)

1. Opening Prayer/  
Approval of Agenda

The meeting was called to order at 1:22 p.m.

**(23-019)**

*Carried Unanimously.*

Trustee Lefebvre led opening prayer.

Trustee MacDonald moved approval of the agenda as amended:

**(23-020)**

Add: 4. I) Mental Health in School Pilot.

*Carried Unanimously.*

(B)

2. Recommended  
Actions Routine  
Matters

a) Approval of  
Minutes of  
Regular Board  
Meeting of  
February 15, 2023

Trustee Brockhoff moved that Lakeland R.C.S.S.D. approve the minutes of Regular Board Meeting held February 15, 2023 as provided.

*Carried Unanimously.*

**(23-021)**

3. Business arising  
From minutes

4. New Business

No other business arising from the minutes.

a) Bishop's Council

Superintendent Guilbault discussed the upcoming Bishop Council Meeting, on March 28, 2023. The meeting will begin with mass at St. Louis Parish, and then continue at the Bonnyville Board Office.

b) Book Study:  
Governance Core

Superintendent Guilbault discussed a book study for Trustees and Administration on the book titled "Governance Core".

c) Debrief of Feb 24  
Education Planning  
Day

Superintendent Guilbault debriefed the recent Education Planning Day held on February 24, 2023.

- d) Debrief of March 10 Faith Development Day  
Superintendent Guilbault debriefed the Division wide Faith Development Day, held on March 10, 2023.
- e) Update Capital Project – Holy Family Catholic School  
Superintendent Guilbault discussed the provincial budget Capital project announcement for the replacement of Holy Family Catholic School in Waskatenau, and next steps.
- f) April 20 GrACE Meeting Sub-Committee  
Superintendent Guilbault and Trustee MacDonald discussed an upcoming GrACE meeting scheduled for April 20, 2023, themed “A reboot to GrACE”.
- g) Advocacy  
Superintendent Guilbault discussed the Division’s advocacy campaign plan for the upcoming Provincial General Election.
- 2:15 pm  
Chair Penner called a 20-minute recess.
- 2:35 pm  
Chair Penner called the meeting back to order.
- h) Division Calendar 2023-2024 Present/Approve  
Moved to in-camera session for further discussion and consideration.
- i) Monthly Financial Update  
Secretary-Treasurer Hetu reviewed the February 2023 monthly financial report.
- j) Three-Year Capital Plan Update  
Secretary-Treasurer Hetu provided an update on the Division’s 3-Year Capital Plan, due for submission by April 1<sup>st</sup>. A draft plan will be prepared for consideration and approval at a Special Meeting of the Board on March 31<sup>st</sup>, 2023.
- k) JUPA Update  
Secretary-Treasurer Hetu provided an update on the status of the Joint Use and Planning Agreements (JUPA), which must be in place by June 10, 2023 between School Boards and Municipalities.
- l) Mental Health in Schools Pilot  
Superintendent Guilbault discussed the Mental Health in Schools Pilot grant that will be implemented over the next 2 years in the Division.
- 5. Committee Reports
  - a) ACSTA – MLA reception  
Trustee MacDonald provided a verbal report.
  - b) GrACE Leadership Meeting  
Trustee MacDonald provided a verbal report.
  - c) ASBA  
Trustee Lefebvre provided a verbal report.
  - d) School Council  
Nothing to report.
- 6. Superintendent's Report  
Superintendent Guilbault presented the Superintendent’s Report.
- 7. Information and proposals
  - a) Trustee Corner Sign Up Form
  - b) March 21, 2023, Meeting with the Cold Lake Mayor (Chair & Vice Chair)  
TENTATIVE

- c) March 27, 2023, Student Appeal Hearing 22/23-001, Division Office, 9:00 am
- d) March 28, 2023, Mass with Bishop Gary, St. Louis Parish followed by Bishop's Council Meeting & Lunch at Division Office
- e) April 12, 2023, AJSH Student/Board Engagement followed by Committee of the Whole Meeting
- f) April 12, 2023, Cold Lake and Board Community Engagement, AJSH, Cold Lake, 7:00 pm - 8:00 pm
- g) April 19, 2023, Student/Board Engagement Waskatenau (HFCS) followed by Regular Board Meeting, 11:00 am
- h) April 19, 2023, (HFCS) Waskatenau & Board Community Engagement, 7:00 pm – 8:00 pm
- i) April 27 to 30, 2023, ACSTA SPICE Conference, Kananaskis
- j) May 2 to 5, 2023, ACSTA Blueprints Conference, Kananaskis

3:35 pm Chair Penner called a 10-minute recess.

3:45 pm Chair Penner called the meeting back to order.

8. In Camera (23-022) Trustee Cloutier moved that Lakeland R.C.S.S.D. go in camera at 3:45 pm.

*Carried Unanimously.*

Trustee Bauer moved that Lakeland R.C.S.S.D. return to public meeting at 5:22 p.m.

(23-024)

*Carried Unanimously.*

- (23-025) Trustee Lefebvre moved that Lakeland R.C.S.S.D. approve the 2023-2024 Official Division Calendar as presented.

*Carried Unanimously.*

9. Adjournment (23-026) Trustee Bauer moved that the meeting adjourn at 5:36 p.m.

*Carried Unanimously.*

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**CHAIRPERSON**

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**SECRETARY-TREASURER**