

# LAKELAND CATHOLIC BOARD OF EDUCATION

Regular Meeting February 15, 2023

(Bonnyville Board Office)

1:00 p.m.

Were Present: Trustees: A. Brockhoff, D. Cloutier, V. Lefebvre, V. MacDonald, and M. Penner

Superintendent: Pamela Guilbault  
Deputy Superintendent: Chantel Axani  
Secretary-Treasurer: Tessa Hetu  
Communications Officer: Meagan MacEachern

Were absent: Trustee: D. Bauer

(A)

1. Opening Prayer/  
Approval of Agenda

The meeting was called to order at 1:16 p.m.

**(23-007)**

Trustee Brockhoff moved moved that Lakeland R.C.S.S.D. go in camera at 1:16 pm.

*Carried Unanimously.*

**(23-008)**

Trustee MacDonald moved that Lakeland R.C.S.S.D. return to public meeting at 1:40 pm.

*Carried Unanimously.*

1:40pm

Communications Officer MacEachern and Bonnyville Press entered the public meeting.

Trustee Cloutier led opening prayer.

Trustee MacDonald moved approval of the agenda as provided.

**(23-009)**

*Carried Unanimously.*

(B)

2. Recommended  
Actions Routine  
Matters

a) Approval of  
Minutes of  
Regular Board  
Meeting of  
January 18, 2023  
**(23-010)**

Trustee Brockhoff moved that Lakeland R.C.S.S.D. approve the minutes of Regular Board Meeting held January 18, 2023 as provided.

*Carried Unanimously.*

3. Business arising  
From minutes

4. New Business

No other business arising from the minutes.

- a) March 10 – Faith Development Day Superintendent Guilbault discussed the upcoming Division Faith Development scheduled for March 10, 2023, at Notre Dame High School.
- Trustee Lefebvre discussed the importance of prioritizing Division events in all communities where our schools are located.
- 1:47pm Deputy-Superintendent Axani exited the meeting.
- 1:50pm Deputy-Superintendent Axani entered the meeting.
- b) Bishop Council Meeting Superintendent Guilbault discussed the upcoming Bishop Council Meeting, scheduled for March 28, 2023.
- 1:59pm Superintendent Guilbault and Communications Officer Meagan MacEachern exited the meeting.
- c) Draft Division Calendars 2023-2024 and Survey Deputy-Superintendent Axani discussed the draft A and B 2023-2024 Division Calendars. Both calendar options are open for stakeholder feedback until February 24, 2023.
- 2:12pm Chair Penner called a 15 minute recess.
- 2:27pm Chair Penner called the meeting back to order.
- 2:27pm Superintendent Guilbault and Communications Officer Meagan MacEachern entered the meeting.
- d) Cold Lake & Board Community Engagement – March 1 Superintendent Guilbault and Communications Officer Meagan MacEachern provided an update on the Cold Lake Community Engagement Session scheduled for March 1, 2023, at Assumption Jr/Sr High.
- e) Education Planning Day – Feb. 24 Superintendent Guilbault discussed Education Planning Day scheduled for February 24, 2023 at the St. Louis Parish Hall.
- f) Student Board Engagement – Assumption – March 1 Superintendent Guilbault discussed the upcoming Student Board Engagement session scheduled for March 1, 2023, with Assumption Jr/Sr High School.
- g) AP Code of Conduct Superintendent Guilbault presented draft administrative procedure 323: Student Code of Conduct for review and comment.
- h) ASBA – Letter - Rockyview Moved to the Standing Committee: Board Committee of the Whole for further discussion and consideration.
- i) ASBA Resolution Superintendent Guilbault discussed the potential for an upcoming ASBA resolution.
- Trustee Brockhoff moved that Lakeland R.C.S.S.D. administration work to develop a draft resolution for consideration at the next Board Meeting.

**(23-011)**

*Carried Unanimously.*

- j) May 17 ASCA Webinar Superintendent Guilbault discussed the Alberta School Councils Association (ASCA) webinar scheduled for May 17, 2023, titled The Work of School Council: It's NOT About the Meeting.
  - k) Monthly Financial Update Secretary-Treasurer Hetu reviewed the January 2023 monthly financial report.
5. Committee Reports
- a) ACSTA Trustee MacDonald provided a verbal report.
  - b) GrACE Leadership Meeting Trustee MacDonald provided a verbal report.
  - c) ASBA Chair Penner provided a verbal report.
  - d) School Council Chair Penner provided a verbal report.
6. Superintendent's Report Superintendent Guilbault presented the Superintendent's Report.
7. Information and proposals
- a) Trustee Corner Sign Up Form
  - b) School Shrove Tuesday/ Ash Wednesday Events
  - c) February 24, 2023, Education Planning Day, St. Louis Parish Hall, 9:00 am
  - d) February 28, 2023, Meeting with NLSD, 3:00 pm
  - e) March 1, 2023, AJSH Student/Board Engagement followed by Committee of the Whole Meeting
  - f) March 1, 2023, Cold Lake and Board Community Engagement, AJSH, Cold Lake, 11:00 am
  - g) March 10, 2023, Faith Development Day, NDHS, Bonnyville, 8:45 am
  - h) March 14, 2023, Meeting with the Cold Lake Mayor (Chair & Vice Chair)
  - i) March 15, 2023, Student/Board Engagement (LOCS) followed by Regular Board Meeting, 11:00 am
  - j) March 15, 2023, LOCS, Lac La Biche and Board Community Engagement, 7:00-8:00 pm
  - k) March 28, 2023, Mass with Bishop Gary, St. Louis Parish followed by a "Get to Know Us" Meeting & Lunch at Division Office
- 3:29 pm Chair Penner called a 10 minute recess.
- 3:39 pm Chair Penner called the meeting back to order.

8. In Camera  
(23-012) Trustee Lefebvre moved that Lakeland R.C.S.S.D. go in camera at 3:39 pm.

*Carried Unanimously.*

- (23-013) Trustee Cloutier moved that Lakeland R.C.S.S.D. return to public meeting at 4:44 p.m.

*Carried Unanimously.*

9. Adjournment  
(23-014) Trustee MacDonald moved that the meeting adjourn at 4:44 p.m.

*Carried Unanimously.*

---

**CHAIRPERSON**

---

**SECRETARY-TREASURER**