

LAKELAND CATHOLIC BOARD OF EDUCATION

ORGANIZATIONAL MEETING

Bonnyville Board Office

Wednesday, August 24, 2022

9:00 a.m.

Were Present: Trustees: D. Bauer, A. Brockhoff, D. Cloutier, V. Lefebvre,
V. MacDonald, and M. Penner

Superintendent: Pamela Guilbault
Secretary-Treasurer: Tessa Hetu
Communications Officer: Meagan MacEachern

Were absent: Trustee: D. Sirois-Tercier
Deputy Superintendent: Chantel Axani

- (1) Called to Order The Superintendent called the meeting to order at 9:45 a.m.
- (2) Opening Prayer Led by the Superintendent.
The Superintendent summarized the trustee package contents.
- (3) Nominations for Chairman of the Board The Superintendent called for nominations for Chairperson of the Board.
Trustee Bauer nominated Trustee Penner for Chairperson of the Board.
Trustee Penner accepted.
Second call for nominations.
Third call, no additional nominations.
Trustee Penner was elected Chairperson of the Board, by acclamation.
Chairperson Penner assumed the Chair.
- (4) Nominations for Vice Chairperson Chair Penner called for nominations for Vice Chairperson of the Board.
Trustee Bauer nominated Trustee Lefebvre for Vice Chairperson of the Board. Trustee Lefebvre accepted.
Second Call for nominations.
Third call, no additional nominations.
Trustee Lefebvre was elected Vice Chairperson of the Board, by acclamation.
- (5) Appointment Committees The Chair Penner called for appointments to the Board's standing committees:
- a) Negotiations and Salaries Committee**
- Trustees Cloutier, Brockhoff and Penner volunteered to sit on the negotiations and salaries committee.

b) Teacher Board Advisory Committee

Trustees Bauer, Cloutier and MacDonald volunteered to sit on the Teacher Board Advisory Committee.

Board Representation
on Division Ad Hoc
Committee

Division Ad Hoc Committees

a) Court of Revision - Municipal District of Bonnyville No. 87

Trustee Bauer put forth her name.

Trustee Lefebvre moved that Trustee Bauer represent Lakeland R.C.S.S.D. for the Court of Revision Municipal District of Bonnyville No. 87.

(22-063)

Carried Unanimously.

a) Division Safety Team

The chair described responsibilities.

Trustee MacDonald volunteered to sit on the Division Safety Team.

b) Transportation Appeal Committee

Trustees Cloutier , Bauer and Brockhoff_ volunteered to sit on the transportation appeal committee.

c) Audit Committee

Trustees MacDonald, Brockhoff, and Bauer volunteered to sit on the Audit Committee.

d) GrACE

Trustee MacDonald volunteered as representative for GrACE.

Board Representation

Provincial Committees

a) Alberta Catholic School Trustees' Association (ACSTA)

Trustee Bauer nominated Trustee MacDonald to represent Lakeland R.C.S.S.D. for ACSTA.

Trustee MacDonald accepted.

Trustee Penner volunteered as alternate.

Trustee Bauer moved that Trustee MacDonald represent Lakeland RCSSD for ACSTA, with Trustee Penner as alternate.

(22-064)

Carried Unanimously.

b) Alberta School Boards Association (ASBA)

Trustee Bauer nominated Trustee Lefebvre to represent the Lakeland R.C.S.S.D. on the executive of ASBA Zone 2/3.

Trustees Lefebvre accepted.

Trustee Bauer volunteered alternate.

Trustee MacDonald moved that Trustee Lefebvre represent Lakeland R.C.S.S.D. on the executive of ASBA Zone 2/3 with Trustee Bauer as alternate.

(22-065)

Carried Unanimously.

c) Teachers' Employer Bargaining Association (TEBA)

Trustee MacDonald nominated Trustee Penner as the TEBA representative.

Trustee Penner accepted.

(22-066)

Trustee MacDonald moved that Trustee Penner represent Lakeland R.C.S.S.D. for TEBA.

Carried Unanimously.

(6) Time and Dates of Regular Board and COW meetings
(22-067)

Trustee MacDonald moved that the Lakeland R.C.S.S.D.'s Regular Board Meetings be held the third Wednesday of the month at 1:00 p.m., and Committee of the Whole meetings be held the first Wednesday of the month at 1:00 p.m.

Carried Unanimously.

(7) Remuneration

Remuneration

Trustee Brockhoff moved that the Lakeland R.C.S.S.D. remuneration rates remain at the current rate follows:

\$ 75 for meetings less than 1 hour, attended via electronic means.
\$155 for half day meetings less than 5 hours, including travel time.
\$250 for full day meetings greater than 5 hours, including travel time.
\$300 for extended day meetings greater than 8 hours, including travel time.

(22-068)

Carried Unanimously.

Trustee Brockhoff moved that the Lakeland R.C.S.S.D. monthly remuneration rates increase to \$ 700 for Chair, \$ 450 for Vice-Chair, and \$350 for Trustee.

For: Trustees: Cloutier, MacDonald, Brockhoff, Lefebvre

(22-069)

Against: Trustee: Bauer, Penner

Carried.

Meal Allowances and Accommodation Rate

Trustee MacDonald moved that the Lakeland R.C.S.S.D. meal allowance and accommodation rates to remain the same at:

Meal Rates:	Breakfast	\$15.00
	Lunch	\$20.00
	Dinner	\$30.00

Hotel/Motel - as per receipts.

(22-070) *Carried Unanimously.*

Mileage Per Kilometer Reimbursement

Trustee Bauer moved that the Lakeland R.C.S.S.D. mileage rate change to a set rate of 0.55/km.

(22-071) *Carried Unanimously*

(9) Signing Authorities Trustee MacDonald moved that the Lakeland R.C.S.S.D. approve the following signing authorities:

General Account and US Dollar Account

(22-072) Chairperson Penner or Vice-Chairperson Lefebvre and Secretary-Treasurer Hetu or Superintendent Guilbault.

Carried Unanimously.

Automatic Signature Device Trustee Brockhoff moved that the Lakeland R.C.S.S.D. approve the use of an automatic signature device.

(22-073) *Carried Unanimously.*

(10) Authorization for Payment of Accounts Trustee MacDonald moved that the Lakeland R.C.S.S.D. authorize the Secretary-Treasurer to pay accounts as per budget and billing due dates.

(22-074) *Carried Unanimously.*

(11) Other No other business.

(12) Adjournment Trustee Bauer moved that the meeting adjourn at 10:56 am.

(22-075) *Carried Unanimously.*

CHAIRPERSON

SECRETARY-TREASURER