

# LAKELAND CATHOLIC BOARD OF EDUCATION

Regular Meeting January 19, 2022

(Google Meet)

9:00 a.m.

Were Present: Trustees: D. Bauer, A. Brockhoff, D. Cloutier, V. Lefebvre,  
V. MacDonald, M. Penner, D. Sirois-Tercier

Superintendent: Pamela Guilbault  
Deputy Superintendent: Chantel Axani  
Secretary-Treasurer: Tessa Hetu  
Communications Officer: Meagan MacEachern

(A)

1. Opening Prayer/  
Approval of Agenda

The meeting was called to order at 9:02 a.m.

**(22-001)**

Trustee Penner moved approval of the agenda as amended:  
Add: 4. I) LDC Table Top Design 15

*Carried Unanimously.*

(B)

2. Recommended  
Actions Routine  
Matters

a) Approval of  
Minutes of Regular  
Board Meeting of  
December 15, 2021

Trustee MacDonald moved that Lakeland R.C.S.S.D. approve the minutes of the Regular Board Meeting held December 15, 2021 as provided.

**(22-002)**

*Carried Unanimously.*

3. Business arising  
From minutes

4. New Business

No business arising from the minutes.

a) Program  
Presentation:  
Wellness Report

Julie Chorney and Jojo Policarpio, members of the Lakeland Catholic Wellness Committee presented a report on the work the wellness committee is doing to support staff within the Division.

b) Board Policy 12

Chair Bauer provided information on the amendments to Board Policy 12 that are required.

**(22-003)**

Trustee Penner moved that Lakeland R.C.S.S.D. accept first reading of Board Policy 12.

*Carried Unanimously.*

**(22-004)**

Trustee MacDonald moved that Lakeland R.C.S.S.D. accept second reading of Board Policy 12.

*Carried Unanimously.*

**(22-005)** Trustee Lefebvre moved that Lakeland R.C.S.S.D. proceed to third reading of Board Policy 12.

*Carried Unanimously.*

**(22-006)** Trustee Brockhoff moved that Lakeland R.C.S.S.D. accept third and final reading of Board Policy 12.

*Carried Unanimously.*

c) Review Goal 2 of 3-Year Education Plan Superintendent Guilbault reviewed Goal Two of the Division's 3-Year Education Plan, Student Success. Highlighting the targeted intervention for literacy and numeracy within elementary grades, and the experiential programs offered to enrich student learning and success.

d) ACSTA February 2022 Board Meeting/ Trustee Orientation Chair Bauer discussed the ACSTA Board Meeting/ Trustee Orientation for February 2022.

e) MLA Meeting January 27, 2022 Superintendent Guilbault confirmed there will be a virtual meeting with MLA's to discuss upcoming Division priorities. This is scheduled for January 27, 2022 at 9:00 am.

f) ACSTA Awards Chair Bauer discussed the upcoming ACSTA awards. Trustee Lefebvre will be acknowledged for Faithful Steward Long Service Award (20 Years of Service) and Trustee Penner the Meritorious Service Award.

g) LDC ESL Expository English 15/25 Superintendent Guilbault presented Locally Developed Courses:

- LDC ESL Expository 15
- LDC ESL Expository 25

**(22-007)** Trustee Penner moved that Lakeland R.C.S.S.D. approve Locally Developed Course: LDC ESL Expository 15.

*Carried Unanimously.*

**(22-008)** Trustee MacDonald moved that Lakeland R.C.S.S.D. approve Locally Developed Course: LDC ESL Expository 25.

*Carried Unanimously.*

h) LCSD Mental Health Matters Poster Design Contest This item was discussed with the Wellness Committee Program presentation. Communications Officer MacEachern had nothing to add.

i) Student/ Board Engagement Session (February 16) Deputy Superintendent Axani discussed the upcoming Student/Board Engagement sessions:

- Notre Dame High and Holy Family Catholic – February
- Assumption Jr/Sr High & Light of Christ – March
- Dr. Bernard Brosseau School – April

- j) COVID Update Deputy Superintendent Axani discussed COVID-19 cases within the Division. Reporting is no longer confirmed by Alberta Health Services (AHS). The Division is only receiving voluntary reporting from students, parents and staff and these numbers are being communicated on school websites.

Superintendent Guilbault discussed some of the other measures in place at schools since the resumption of school on January 10, 2022, after the extended winter break.

- k) Monthly Financial Update Secretary-Treasurer Hetu reviewed the monthly financial report.

- l) LDC Table Top Game Design 15 Superintendent Guilbault presented Locally Developed Course:

- LDC Table Top Game Design 15

(22-009) Trustee Cloutier moved that Lakeland R.C.S.S.D. approve Locally Developed Course: LDC Table Top Game Design 15.

*Carried Unanimously.*

5. Committee Reports

- a) ACSTA Trustee MacDonald provided a verbal report.

- b) ASBA Trustee Lefebvre provided a verbal report.

6. Superintendent's Report Superintendent Guilbault presented the Superintendent's Report.

7. Information and proposals

- a) ASBA Dates At A Glance

- b) CCSTA AGM Cancellation

- c) January 27, 2022, MLA Meeting, 9:00 am, Virtual

- d) February 2, 2022, Committee of the Whole Meeting, 9:00 am, Virtual

- e) February 16, 2022, Regular Board Meeting, 9:00 am, Virtual

- f) March 2, 2022, Committee of the Whole Meeting, 9:00 am, Virtual

- g) March 16, 2022, Regular Board Meeting & Student Board Engagement, 9:00 am, Virtual

11:00 am Chair Bauer called a 5 minute recess.

11:05 am Chair Bauer called the meeting back to order.

8. In-Camera (22-010) Trustee MacDonald moved that Lakeland R.C.S.S.D. go in camera at 11:08 a.m.

*Carried Unanimously.*

(22-011) Trustee Lefebvre moved that Lakeland R.C.S.S.D. return to public meeting at 11:56 a.m.

*Carried Unanimously.*

9. Adjournment  
(22-012) Trustee MacDonald moved that the meeting adjourn at 11:57 a.m.

*Carried Unanimously*

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**CHAIRPERSON**

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**SECRETARY-TREASURER**