

LAKELAND CATHOLIC BOARD OF EDUCATION

ORGANIZATIONAL MEETING

Bonnyville Board Office

Wednesday, October 20, 2021

9:00 a.m.

Were Present: Trustees: D. Bauer, A. Brockhoff, D. Cloutier, V. Lefebvre,
V. MacDonald, M. Penner, and D. Sirois-Tercier

Superintendent: Pamela Guilbault
Deputy Superintendent: Chantel Axani
Secretary-Treasurer: Tessa Hetu
Communications Officer: Meagan MacEachern

- (1) Called to Order The Superintendent called the meeting to order at 9:42 a.m.
- (2) Opening Prayer Led by the Superintendent.
- (3) Oath of Office The Oath of Office was administered to all trustees and the signatures witnessed.
- (4) Nominations for Chairman of the Board
The Superintendent called for nominations for Chairperson of the Board.
Trustee Penner nominated Trustee Bauer for Chairperson of the Board. Trustee Bauer accepted.
Second call for nominations.
Third call, no additional nominations.
Trustee Bauer was elected Chairperson of the Board, by acclamation.
Chairperson Bauer assumed the Chair.
- (5) Nominations for Vice Chairperson
Chair Bauer called for nominations for Vice Chairperson of the Board.
Trustee Lefebvre nominated Trustee Penner for Vice Chairperson of the Board. Trustee Penner accepted.
Second call for nominations.
Third call, no additional nominations.
Trustee Penner was elected Vice Chairperson of the Board, by acclamation.
- (6) Appointment Committees
Chair Bauer called for appointments to the Board's standing committees:
 - a) **Negotiations and Salaries Committee**
Trustees Brockhoff, Cloutier and Penner volunteered to sit on the Negotiations and Salaries Committee.

b) Teacher Board Advisory Committee

Trustees MacDonald, Cloutier and Penner volunteered to sit on the Teacher Board Advisory Committee.

Board Representation
on Division Ad Hoc
Committee

Division Ad Hoc Committees

a) Court of Revision - Municipal District of Bonnyville No. 87

Trustee Brockhoff put forth her name.

(21-101)

Trustee Lefebvre moved that Trustee Brockhoff represent Lakeland R.C.S.S.D. for the Court of Revision Municipal District of Bonnyville No. 87.

Carried Unanimously.

b) Division Safety Team

The chair described responsibilities.

Trustee MacDonald volunteered to sit on the Division Safety Team.

c) Transportation Appeal Committee

Trustees Sirois-Tercier, Penner and Brockhoff volunteered to sit on the transportation appeal committee.

d) Audit Committee

Trustees MacDonald, Penner, and Lefebvre volunteered to sit on the Audit Committee.

Board Representation

Provincial Committees

a) Alberta Catholic School Trustees' Association (ACSTA)

Trustee MacDonald volunteered as main representation for ACSTA. Trustee Penner volunteered as alternate.

(21-102)

Trustee Lefebvre moved that Trustee MacDonald represent Lakeland R.C.S.S.D. for ACSTA with Trustee Penner as alternate.

Carried Unanimously.

b) Alberta School Boards Association (ASBA)

Trustee Lefebvre volunteered to represent the Lakeland R.C.S.S.D. on the executive of ASBA Zone 2/3.

Trustee Sirois-Tercier volunteered as alternate.

(21-103)

Trustee Penner moved that Trustee Lefebvre represent Lakeland R.C.S.S.D. on the executive of ASBA Zone 2/3 with Trustee Sirois-Tercier as alternate.

Carried Unanimously.

c) Teachers' Employer Bargaining Association (TEBA)

Trustee Penner volunteered as representative for TEBA.

d) GRACE

Trustee Penner and Trustee MacDonald volunteered as representatives for GRACE.

(7) Time and Dates of Regular Board and COW meetings
(21-104)

Trustee Penner moved that the Lakeland R.C.S.S.D.'s Regular Board Meetings and Committee of the Whole meetings be held from 11:00 am to 2:00 pm as per the dates listed in the Draft 2021-2022 meeting schedule.

Carried Unanimously.

(8) Remuneration

Remuneration

Trustee Penner moved that the Lakeland R.C.S.S.D. remuneration rates remain at the current rates, as follows:

\$ 75.00 for meetings less than 1 hour, attended via electronic means.
\$155.00 for half day meetings less than 5 hours, including travel time.
\$250.00 for full day meetings greater than 5 hours, including travel time.
\$300.00 for extended day meetings greater than 8 hours, including travel time.

Monthly Honorarium:

\$600.00 for Board Chair
\$400.00 for Vice-Chair
\$300.00 for Trustee

Meal Allowances and Accommodation Rate

Meal Rates:	Breakfast	\$15.00
	Lunch	\$20.00
	Dinner	\$30.00

Hotel/Motel - as per receipts.

Mileage Per Kilometer Reimbursement

\$ 0.50 kilometer rate

(9) Signing Authorities

Trustee MacDonald moved that the Lakeland R.C.S.S.D. approve the following signing authorities:

General Account and US Dollar Account

Chairperson Bauer or Vice-Chairperson Penner and Secretary-Treasurer Hetu or Superintendent Guilbault.

(21-105)

Carried Unanimously.

Automatic
Signature Device

Trustee Penner moved that the Lakeland R.C.S.S.D. approve the use of an automatic signature device.

(21-106)

Carried Unanimously.

(10) Authorization for
Payment of
Accounts
(21-107)

Trustee MacDonald moved that the Lakeland R.C.S.S.D. authorize the Secretary-Treasurer to pay accounts as per budget and billing due dates.

Carried Unanimously.

(11) Other

No other business.

(12) Adjournment
(21-108)

Trustee Cloutier moved that the meeting adjourn at 10:57 am.

Carried Unanimously.

CHAIRPERSON

October 20, 2021

SECRETARY-TREASURER

(s:board business/board meetings/minutes/2021-2022Organization/m-organizational October 20, 2021