

Administrative Procedure 310

STUDENT SUPERVISION

Background

Principals are responsible for arranging appropriate supervision of students.

Procedures

1. Principals are responsible for arranging noon hour supervision and where appropriate, morning and afternoon recess supervision within the school. They are also responsible for ensuring that order and discipline in the school and on school grounds are maintained.
2. Teachers shall receive, whenever possible and mutually agreed, a daily, uninterrupted, duty free lunch break of not less than thirty (30) minutes.
 - 2.1 The lunch break time period shall be between 11:00 a.m. and 2:00 p.m.
 - 2.2 Supervisory schedules and duty free lunch periods may be varied by mutual agreement and approval of the Principal.
3. School support staff and/or adult volunteers may be used as supervisors. A teacher must remain in charge, be on duty and assume responsibility for the supervisory functions.
 - 3.1 School support staff and/or adult volunteers shall report directly to the responsible supervisory teacher.
4. These responsibilities shall not be in conflict with the Collective Agreement.

Reference: Section 31, 32, 33, 53, 196, 197, 222 Education Act
Alberta Education, 2020 - Safety Guidelines for Physical Activity in Alberta Schools
Alberta Education, 2020 – Safe and Caring Schools, Legislation and Practices to Ensure that Schools are Welcoming, Caring, Respectful and Safe Learning Environment