

Administrative Procedure 230

DISTANCE LEARNING

Background

It is important that the students of the Division be provided with as varied and comprehensive educational program as possible. However, in many schools, there are a number of constraints that limit the number of courses or programs that might be offered in any single year. Although students are encouraged to complete as much of their programs as possible within the classroom setting, distance learning courses provide acceptable programming alternatives.

Procedures

1. The Principal is responsible for approving the registration of students in all distance learning courses.
2. Students shall be reimbursed for 100% of the tuition fee paid for distance learning courses provided that:
 - 2.1 Severe timetable conflicts prevent a student from taking a required course during a particular school year.
 - 2.2 Limited student enrolments prevent the school from offering a required course during a particular school year.
 - 2.3 A student is unable to attend a Division school on a regular basis because of chronic illness or infirmity.
 - 2.4 The Principal recommends student enrolment in a distance learning course due to extenuating circumstances.
 - 2.5 A student in a home schooling program is enrolled in a distance learning course.
3. Partial payment may be provided, in an amount to be determined and approved by the Principal, for tuition fees for distance learning courses in the following circumstances:
 - 3.1 A student wishes to take an optional course that is not usually offered by the school.
 - 3.2 A student prefers to take a particular course by distance learning rather than in the regular classroom.
 - 3.3 A student wishes to take a course over the summer to either upgrade a final standing, or complete a required credit.

Reference: Section 11, 32, 33, 196, 197, 222 Education Act
Guide to Education: ECS to Grade 12