

## Administrative Procedure 169

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# PANDEMIC RESPONSE

## Background

The Division, in cooperation with the provincial government and Alberta Health Services, supports efforts to minimize a pandemic and its disruption to the operational activities of the Division. The Activated Command Team is expected to ensure the most effective and efficient use of resources for the maximum benefit and protection of students, staff and facilities.

## Procedures

1. In the event that Alberta Health Services identifies evidence of a significant influenza outbreak in the region, the Incident Commander has the authority to make final decisions regarding crisis response, as guided by the Emergency Response Manual. When a state of emergency is declared by a Ministry of the Alberta Government, the particular ministry will have such authority.
2. The Activated Command Team will communicate a standard set of response protocols for dealing with a pandemic to ensure that members of administration and staffs are familiar with roles and processes in the event of an outbreak.
3. In accordance with directives emanating from federal and provincial authorities and the consequent circumstances that may prevail, the Activated Command Team may temporarily suspend the Division's current practices and operating guidelines. Such action shall be reported to the Superintendent as soon as practicable, along with a recommendation should a change in procedures be warranted.

Reference: Section 3, 11, 52, 53, 196, 197, 222 Education Act  
Occupational Health and Safety Act  
Occupational Health and Safety Regulation 62/2003  
Occupational Health and Safety Code