

## Administrative Procedure 101

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# ANNUAL EDUCATION RESULTS REPORT (AERR)

### Background

The Division is required by Alberta Education to prepare an Annual Education Results Report (AERR) that provides a means by which the Division can report the results of its educational program to the public and to Alberta Education.

### Procedures

1. An AERR will be produced to provide information to the public on progress towards achieving the goals and desired results identified in the Division Three-Year Education Plan.
2. The AERR will contain the results on mandatory and optional measures gathered through the year from such activities as ongoing reviews, evaluations, surveys, planning sessions and workshops.
3. The AERR will be a foundation document in developing the Division Education Plan and identifying strategies for effecting improvements.
4. The format for reporting mandatory measures will comply with standards specified by Alberta Education.
5. The format for reporting optional measures and additional information in the Division AERR will be determined by the Superintendent.
6. The Superintendent will:
  - 6.1 Prepare an AERR for Board approval at or before its regular November meeting.
  - 6.2 Submit the AERR to Alberta Education in a form and at a time that meets requirements.
7. The AERR will be placed on the Division website. A condensed version of the AERR will be prepared by the Superintendent for widespread circulation to stakeholders.

Reference: Section 18, 82, 53, 55, 67, 69, 70, 222 Education Act  
Government Accountability Act  
Guide to Education ECS to Grade 12  
Policy and Requirements for School Board Planning and Results Reporting  
School Authority Planning and Reporting Reference Guide