

LAKELAND CATHOLIC BOARD OF EDUCATION

ORGANIZATIONAL MEETING

Catholic Education Centre

Wednesday, August 19, 2020

1:30 p.m.

Were Present: Trustees: D. Bauer, M. Borders, L. Gamache,
V. Lefebvre, V. MacDonald, and M. Penner

Superintendent: Joe Arruda
Deputy Superintendent: Pamela Guilbault
Secretary-Treasurer: Tessa Hetu
Communications Officer: Amanda Wildman (via google meet)

- (1) Called to Order The Superintendent called the meeting to order at 1:40 p.m.
- (2) Opening Prayer Led by the Superintendent.

The Superintendent summarized the trustee package contents.
- (3) Nominations for Chairman of the Board The Superintendent called for nominations for Chairperson of the Board.

Trustee Borders nominated Trustee Bauer for Chairperson of the Board. Trustee Bauer accepted.

Second call for nominations.

Third call, no additional nominations.

Trustee Bauer was elected Chairperson of the Board, by acclamation.

Chairperson Bauer assumed the Chair.
- (4) Nominations for Vice Chairperson Chair Bauer called for nominations for Vice Chairperson of the Board.

Trustee MacDonald nominated Trustee Borders for Vice Chairperson of the Board. Trustee Borders accepted.

Second call for nominations.

Third call, no additional nominations.

Trustee Borders was elected Vice Chairperson of the Board, by acclamation.
- (5) Appointment Committees Chair Bauer called for appointments to the Board's standing committees:
- a) Negotiations and Salaries Committee**

Trustees Penner, Bauer and Borders put forth their names.

Trustees Penner, Bauer and Borders were appointed to the negotiations and salaries committee.
- b) Teacher Board Advisory Committee**

Trustees MacDonald, Penner and Lefebvre put forth their names.

Trustees MacDonald, Penner and Lefebvre were appointed to the Teacher Board Advisory committee.

Board Representation
on District Ad Hoc
Committee

District Ad Hoc Committees

**a) Court of Revision - Municipal District of Bonnyville
No. 87**

Trustee Gamache put forth his name.

(20-058)

Trustee Lefebvre moved that Trustee Gamache represent Lakeland R.C.S.S.D. for the Court of Revision Municipal District of Bonnyville No. 87.

Carried Unanimously.

b) District Safety Team

The Chair described responsibilities.

Trustee MacDonald volunteered to sit on the District Safety Team.

c) Transportation Appeal Committee

Trustees Penner, Borders and Lefebvre volunteered to sit on the transportation appeal committee.

d) Audit Committee

Trustees MacDonald, Penner, and Lefebvre volunteered to sit on the Audit Committee.

Board Representation

Provincial Committees

**a) Alberta Catholic School Trustees' Association
(ACSTA)**

Trustee MacDonald volunteered as main representative for ACSTA, and Trustee Penner volunteered as alternate.

(20-059)

Trustee Borders moved that Trustee MacDonald represent Lakeland R.C.S.S.D. for ACSTA, with Trustee Penner as alternate.

Carried Unanimously.

b) Alberta School Boards Association (ASBA)

Trustee Penner nominated Trustee Lefebvre to represent the Lakeland R.C.S.S.D. on the executive of ASBA Zone 2/3.

Trustees Lefebvre accepted.

Trustee Borders volunteered as alternate.

(20-060) Trustee MacDonald moved that Trustee Lefebvre represent Lakeland R.C.S.S.D. on the executive of ASBA Zone 2/3 with Trustee Borders as alternate.

Carried Unanimously.

c) Teachers' Employer Bargaining Association (TEBA)

Trustee Borders nominated Trustee Penner as the TEBA representative.

Trustee Penner accepted.

(6) Time and Dates of Regular Board and COW meetings (20-061) Trustee MacDonald moved that the Lakeland R.C.S.S.D. Regular Board Meetings and Committee of the Whole meetings be held at the times and dates, as per the proposed Regular Board and Committee of the Whole meeting 2020-2021 schedule.

Carried Unanimously.

(7) Remuneration Trustee Lefebvre moved that the Lakeland R.C.S.S.D. remuneration rates remain at the current rates, as follows:

Meeting Renumeration

\$ 75.00 for meetings less than 1 hour, attended via electronic means.
\$155.00 for half day meetings less than 5 hours, including travel time.
\$250.00 for full day meetings greater than 5 hours, including travel time.
\$300.00 for extended day meetings greater than 8 hours, including travel time.

Monthly Honorarium

\$600.00 for Board Chair
\$400.00 for Vice Chair
\$300.00 for Trustee

Meal Allowances and Accommodation Rate

Meal Rates:	Breakfast	\$15.00
	Lunch	\$20.00
	Dinner	\$30.00

Hotel/Motel - as per receipts.

Mileage Per Kilometer Reimbursement

(20-062) \$0.50 per kilometer rate.

Carried Unanimously

- (8) Signing Authorities Trustee Lefebvre moved that the Lakeland R.C.S.S.D. approve the following signing authorities:

General Account and US Dollar Account

- (20-063) Chairperson Bauer or Vice-Chairperson Borders and Secretary-Treasurer Hetu or Superintendent Arruda.

Carried Unanimously.

- Automatic Signature Device Trustee Penner moved that the Lakeland R.C.S.S.D. approve the use of an automatic signature device.

(20-064)

Carried Unanimously.

- (9) Authorization for Payment of Accounts Trustee MacDonald moved that the Lakeland R.C.S.S.D. authorize the Secretary-Treasurer to pay accounts as per budget and billing due dates.

(20-065)

Carried Unanimously.

- (10) Other No other business.

- (11) Adjournment Trustee Borders moved that the meeting adjourn at 1:54 pm.

(20-066)

Carried Unanimously.

CHAIRPERSON

SECRETARY-TREASURER

August 19, 2020

(s:board business/board meetings/minutes/2020-2021Organization/m-organizational August 19, 2020